

Water Supply Connection Application

CS - 0001



Section A. To be completed by or with applicant		Application #	QOS #
1. a) TYPE OF REQUEST		b) Documents provided :	
First time connection	Additional connection for tenant	Transport <input type="checkbox"/>	Lease <input type="checkbox"/>
Additional connection	Replacement	Tenancy agreement <input type="checkbox"/>	Business Registration <input type="checkbox"/>
		Other <input type="checkbox"/>	

If replacement, please state reason: _____

2. NAME & ADDRESS OF PERSON TO BE SUPPLIED:		3. NAME & ADDRESS OF OWNER OF PROPERTY:	
Surname:		NAME:	
First Name:		Address:	
ADDRESS			
DIRECTIONS		4. PERSON AUTHORISED ON BEHALF OF THE CUSTOMER	
		Please circle: Owner / Tenant / Agent / Other	
Site telephone number:		Surname:	
Number of buildings/plots to be supplied:		First Name:	
Row in lot: Left Middle Right		Address:	
House/Apartment: First Second Third Fourth Fifth			
Floor in House: Ground First Second Other.....		5. Property type:	
Mobile: _____	Other: _____	Residential <input type="checkbox"/>	State nature of Business if any conducted on Property
		Non Residential <input type="checkbox"/>
6. Existing Accounts for property (to be cleared before installation)		7. Size and number of connections requested:	
Account number:	Outstanding debt (latest reading):	3/4 inch - standard # _____	2 inch # _____
	\$ _____	1 inch # _____	Other size (inch) # _____
	\$ _____		
8. Changes to current account (tariff, name, address)?		9. Date water connection needed:	
Temporary construction connection:		Permanent connection: _____	

Section B. Customer Declaration:
 I, the undersign do agree that;
 1. Should the distance between the Service connection point (GWI main) and the boundary of the property exceed 40 ft GWI reserves the right to invoice me for the additional cost of the installation.
 2. Should this not be my first connection to the property GWI reserves the right to charge me the full cost of installation (inclusive of any roads reinstatement) since I would have previously benefited from a subsidy on my first connection to the said property
 3. I will be responsible for installing my internal plumbing and GWI reserves the right to reject my application if there is not at **least** a standpipe to connect the service to on the property the service is being requested for at the time they carry out their feasibility study.
 4. I will ensure that my name and lot number is clearly identified so GWI can easily find my property.
 5. Should there be outstanding charges for water & sewerage services provided by GWI from which I benefited I will ensure it is paid in full and agrees that GWI can refuse to process my application until such is cleared in full.
 6. Should any of the information I provided in this application is subsequently found to be erroneous GWI reserves the right to reject this application in its entirety.
 I have completed this form honestly and I understand and agree to the terms and conditions as stated above.

I / We hereby declare that all the particulars given by me / us on this form are correctly stated to the best of my / our knowledge and hereby authorise processing of this application.

I / We hereby consent to your sharing the credit and personal information provided in and with this application and any subsequent account handling information with Credit Bureau licensed under the Credit Reporting Act.

I / We hereby authorise GWI to obtain any information including a Credit Report from a Credit Bureau licensed under the Credit Reporting Act that may be necessary for the granting of a water service connection requested and I / We agree to pay all costs and expenses involved whether or not that Connection is made.

Section C. To be completed by GWI after field survey: debt outstanding, payment, tariff determination

All Accounts Associated with both the Applicant and/or Owner is clear of charges: YES NO	Tariff(s) applicable:	
Comments (if no).....	Metered	Unmetered
Application Approved: YES NO	Water tariff code:	Sewerage tariff code:
If No Reason.....	Payment for Connection (Cashier)	Fee collected:
Signature:.....	Date:	Receipt number:
Name, signature Applicant:	ID / Passport #	TIN
		Date:
Name, signature GWI Officer	Date:	Reference Numbers Assigned: Customer Reference #.
	
		Property Reference #
	

2. Water Supply Connection Application- connection survey



Section B. Site Survey to be completed by Distribution Supervisor

New connection(s) details	
Size of main:	Material/type of main:
Size of connections required:	Number of meters required:
Type of Service S/R or A/R	Suitable pipe support in place: Yes / No
Number of connections required:	Minimal plumbing requirements of a standpipe in place: Yes/ No

Details of existing connections at property :				Existing meter details at property:		
1.	Size of Connection:	Material/type used:	Connection tested and flushed: Yes / No	Meter number	Meter reading	Meter Size & Type
2.						
3.						

Field Survey Work Order Number:	Name Supervisor
I certify that I have undertaken the above site survey	Signature Supervisor
Date survey completed	

Approval connection by Supervisor :

Connection for water approved? Yes / No If No state reason for refusal:	If connection refused, what can customer do to get a connection:

Connection to public sewerage system approved? Yes/ No If No state reason for refusal:	If connection refused, what can customer do to get a connection:

Water Supply Installation - connection

Section D. Installation to be completed by Distribution Supervisor

Details of connections installed			Details of new meter(s) installed		
Size of Connection:	Material/type used:	flushed: Yes / No	Meter number	Meter reading	Meter Size & Type

Location of meter(s):

Installation Work Order Number:

Date work completed

I certify that the work has been completed successfully:

Not completed: please state reasons below

Signature Supervisor